



TAKE YOUR PRACTICE TO THE NEXT LEVEL



## **Maxine Inman Collins, MBA, CPA, CMC, CMIS, CMOM**

Maxine has more than twenty years of experience in medical practice management, adult education and general business. She has taught courses at various levels, including teaching business communications and accounting at Midwestern State University in Texas. Maxine has extensive experience teaching administrative and clinical personnel essential medical office skills such as medical terminology, CPT and ICD-9 coding, reimbursement, OSHA, and HIPAA compliance. She is adept at personnel management, government rules and regulations, accounting and budgeting.

Additionally, her experience with practice marketing and development make her a knowledgeable and much sought-after practice management resource.

Maxine has served as an administrator of a multi-specialty clinic, where she was responsible for all clinic operations including medical records, billing and collections, OSHA, HIPAA and Medicare compliance, and all accounting operations. She also has experience in medical practice consulting, and has successfully launched multiple practices.

Maxine holds a MBA in business from Midwestern State University, and is presently working toward a doctorate in Health Care Administration. She is also a Certified Public Accountant and a Certified Medical Coder.

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